

Participant Information Sheet

RE-SOURCING Flagship Lab for the Electrical and Electronic Equipment Sector

We warmly invite you to participate in the four-part peer-learning event “**Flagship Lab for the Electrical and Electronic Equipment Sector**”, organised by Stichting Onderzoek Multinationale Ondernemingen (SOMO) and Vienna University of Economics and Business, Institute for Managing Sustainability (WU):

Location: virtual event via Zoom Meeting

Date & time:

- FS Case 1, Supply chain mapping & improving worker standards – Lessons from the Responsible Mica Initiative: 17 January 2023, 11: 00 - 12:30 CET
- FS Case 2, Measuring resource efficiency & CO2 avoidance – Lessons from Fairphone’s Longevity Score 17 January 2023, 15:00 - 16:30 CET
- FS Case 3, Continuous monitoring & assurance in public procurement – Lessons from Electronics Watch: 18 January 2023, 15:00 - 16:30 CET
- FS Case 4, Challenges in the Implementation of Conflict Minerals Regulation - Shared experiences from EU Member States: 18 January 2023, 11:00 – 12:30 CET (TBC)

This event is part of the **RE-SOURCING project**. You can access the project’s website at www.re-sourcing.eu. We want to make sure that before registering and participating you get all the facts you need for a well-informed decision. Please take the time to read the following information carefully and ask questions about anything that you do not understand or want to know more about by using the contact information at the end of this document.

Why are we doing this RE-SOURCING virtual event?

The Flagship Lab (peer-learning event) is a workshop to discuss and learn from good practice cases in the electrical and electronic equipment sector (EEES). We will tackle issues such as a supply chain mapping & improving worker standard, resource efficiency, public procurement and the implementation of the EU Conflict Minerals Regulation. The Flagship Lab's aim is to enable peers to learn and benefit from currently implemented practices to promote sustainability in their own operations.

Why have I been invited to take part in this RE-SOURCING digital event?

You have been invited as a relevant stakeholder and expert in one of the areas of responsible sourcing relevant to the 4 flagship cases. We believe that you will be able to gain valuable hands-on capacity and knowledge on the implementation of concrete practices to promote RS in your organisation. Likewise, we are convinced that your expertise and experience will contribute important insights to the discussion and thus benefit the peer learning process.

Who can take part?

Except for Flagship case 4 (Conflict Minerals Regulation), the event is open to all interested persons. It is particularly targeted at stakeholders that could benefit each other from joint peer learning about one of the selected good practice cases, which have been identified by the RE-SOURCING consortium and external experts. As for Flagship case 4, this session is invitation only to assure open discussion among relevant peers.

Will I get anything for taking part?

Your participation is entirely voluntary and does not include any form of compensation or other remuneration, now or in the future.

If I decide to take part, what personal data will be collected and who will receive the personal data I provide for which purposes?

First, your contact information (full name, email, organisation, stakeholder group, region) will be collected in order to register you for and inform you about this event. In terms of this contact information, the event organizer (WU) is the controller of your data within the meaning of the GDPR.

Second, the event will take place under Chatham House rules and will be video- and audio-recorded via Zoom solely for project internal research and follow-up purposes. Access and use is therefore restricted to RE-SOURCING consortium members. The initial good practice case presentations by the case owners will be used as an outreach video snippet without any identifying information of and content from other participants. Due to the virtual format of the event and the technical restrictions of the Zoom platform, please be aware that it is not possible to exclude individual persons from the recordings. However, you are free to disable your video function and use a pseudonym in Zoom at any time in order to protect your identity.

In addition, Miro will be used as an interactive tool for collaboration and idea sharing during the events. The resulting Miro boards will only be used by the RE-SOURCING consortium for internal research and follow-up purposes.

In terms of any film- and audio-records, WU will be the controller of the data within the meaning of the GDPR. The data controller's address and contact (WU) can be found at the end of this document.

In terms of Miro, SOMO will be the controller of the data within the meaning of the GDPR.

If you have any questions about data protection, you may also contact the responsible Data Protection Officer detailed at the end of this document.

Where will my data be stored?

Registration information (full name, email, organization, stakeholder group, region) is collected via Zoom where the data of your registration will be stored. The use of Eventbrite is subject to the privacy policy and Terms of Service of Zoom available at <https://zoom.us/privacy-and-legal>.

The use of Miro is subject to its own terms of use, including its data privacy & management policy (<https://miro.com/trust/privacy-and-governance/>).

RE-SOURCING will store your data in state-of-the-art secured computers on secured server-based storage drives, protected by most recent and regularly updated anti-virus software. Data will not be retained on stand-alone notebook computers.

Who will have access to my personal data and the video and audio tape recorded during the workshop?

The contact information (prefix, full name, email, organization, stakeholder group, region) collected during the registration will not be publicly available, will not be shared with third parties (except members of the consortium) without your prior consent and is not attributed to any commercial use.

The entire event will take place under Chatham House rules. Video and audio recordings taken during the event will be exclusively used for research purposes and will not be made publicly available, except for the initial 4 good practice case presentations by the case owners on Day 1 (see agenda). Miro boards will likewise only used for research purposes and will not be made publicly available.

When conducting research studies, it will not be revealed who has taken part in the event.

How long will my data be stored?

Your personal contact data (full name, email, organization, stakeholder group, region) will be stored until five years after the end of the project in order to keep you updated on this and future events and will then be deleted.

What is the legal basis for the data processing?

Your contact information (prefix, full name, email, organization, stakeholder group) will be processed on the basis of your explicit consent (see Art.6 (1) a GDPR) and due to the necessity to process this information for the performance of the event at your request via your registration (on the basis of Art 6 (1) b GDPR).

In addition, audio and video recordings as well as information shared via Miro will be processed on the basis of public interest (see Art 6 (1) e GDPR) and the legitimate interests pursued by the controller (i.e. research and outreach purposes to achieve specified objectives and KPIs based on the project's Grant Agreement with the European Commission), except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child (see Art 6 (1) f GDPR).

As regards scientific research, the data collected may be further used in accordance with Article 5 (1) d GDPR and Article 89 GDPR.

Which rights do I have as data subject?

You have the right to withdraw your consent at any time. A withdrawal of consent does not affect the lawfulness of processing based on GDPR Art. 6 (1) b, e, f; see the question above). It also does not affect the lawfulness of processing based on the consent before its withdrawal.

At any time, you have the right to information about, access to and rectification of your personal data, restriction of data processing or erasure of personal data unless there is a lawful basis (see above), the right to data portability, the right to object, and the right to lodge a complaint with a supervisory authority pursuant to the applicable statutory regulations (notably Art 15 - 22 GDPR).

Do I have to take part? Can I withdraw my participation?

It is your decision to decide whether you want to take part or not. If you agree to take part, you have the right to change your mind/pull out at any time and you do not have to explain why.

What are the possible risks in taking part?

There are no anticipated risks.

What do I need to do if I decide to take part in this RE-SOURCING event?

You are asked to read this information sheet and decide if – given this information – you would like to participate. If you decide to participate, please complete the online registration.

Who do I need to contact if I want to know more about this RE-SOURCING event or if I wish to participate?

If you have any questions about the event, please contact A.Gonzalez@somo.nl and I.Schipper@somo.nl.

If you have any questions about data protection related to the event, please contact info@re-sourcing.eu or the respective data controller.

<u>Data controller</u>	<u>Responsible DPO:</u>
Vienna University of Economics and Business Institute for Managing Sustainability Welthandelsplatz 1, Building D1 A-1020 Vienna Austria Contact persons: andreas.endl@wu.ac.at alexander.graf@wu.ac.at	Vienna University of Economics and Business Data protection officer Welthandelsplatz 1, Gebäude AD 1020 Vienna, Austria datenschutzbeauftragter@wu.ac.at
Stichting Onderzoek Multinationale Ondernemingen (SOMO) KNSM-laan 17 1019 LA Amsterdam Netherlands Contact persons: A.Gonzalez@somo.nl I.Schipper@somo.nl	Centre for Research on Multinational Corporations (SOMO) KNSM-laan 17 1019 LA Amsterdam The Netherlands Tel: +31 (0)20 639 12 91 Contct person: T.Coesel@somo.nl