

Participant Information Sheet

RE-SOURCING 2nd Virtual Conference

We warmly invite you to participate in the 2nd Virtual Conference of the RE-SOURCING project (On the Road to Responsible Sourcing), organised by Vienna University of Economics and Business, Institute for Managing Sustainability (WU):

Location: virtual conference (conference tools tbd)

Date & time: November 8-10, 2021; time tbd

This event is part of the **RE-SOURCING project**. You can access the project's website at www.re-sourcing.eu. We want to make sure that before registering and participating you get all the facts you need for a well-informed decision. Please take the time to read the following information carefully and ask questions about anything that you do not understand or want to know more about via the contact information at the end of this document.

Why are we doing this RE-SOURCING virtual event?

This RE-SOURCING event brings together industry leaders, research organisations, CSO and policy representatives, and everyday users of technology in the area of responsible sourcing. The event is intended to promote the RE-SOURCING project and discuss current issues regarding the implementation of responsible sourcing practices from the perspective of global value chains. The event will provide participants with the opportunity to hear from cutting-edge experts and exchange on the topics as mentioned in the event agenda.

Why have I been invited to take part in this RE-SOURCING digital event?

You have been invited as a relevant stakeholder and expert in the area of responsible sourcing. We hope to provide you with important insights and knowledge that will help your work and advance the field of responsible sourcing. In turn, your input and expertise may help the RE-SOURCING project to increase its knowledge base and achieve its ambitions.

Who can take part?

The event is open to all interested persons. It is particularly targeted at experts from business, politics, CSO and academia working on due diligence and responsible sourcing topics that have a link to one or more of the project's focus industries: (1) Renewable Energy, (2) Mobility, (3) Electronics.

Will I get anything for taking part?

Your participation is entirely voluntary and does not include any form of compensation or other remuneration, now or in the future.

If I decide to take part, what personal data will be collected and who will receive the personal data I provide for which purposes?

First, your contact information (full name, email, organisation, stakeholder group) will be collected in order to register you for and inform you about this event. In terms of this contact information, the event organizer (WU) is the controller of your data within the meaning of the GDPR.

Second, the event may be video- and audio-recorded via the used conference tools (tbd) and/or livestreamed on social media channels for research purposes as well as outreach through the project's newsletter, website and social media channels, including promotional videos to inform the public about the results of this event. Further details regarding the used conference tools, the type of recordings and livestreams will be disclosed in due time and updated in this Participant Information Sheet. **This Participant Information Sheet will be updated before the start of the conference and the final version will be available on the event page. All persons registered prior to the publication of the final version will receive the final version of this Participant Information Sheet before the start of the event via email. Any changes of this document will not affect the use of data shared at the time of registration.**

In terms of any film- and audio-records, WU will be the controller of the data within the meaning of the GDPR.

In addition, the World Resources Forum (WRFA) – a consortium member of the project – will have access to your personal data as part of the organization team to process your registration and participation.

The data controller's address and contact (WU) can be found at the end of this document. If you have any questions about data protection, you may also contact the responsible Data Protection Officer detailed at the end of this document.

Where will my data be stored?

Registration information (full name, email, organization, stakeholder group) is collected via EventBrite where the data of your registration will be stored. The use of Eventbrite is subject to the privacy policy of Eventbrite available at https://www.eventbrite.co.uk/support/articles/en_US/Troubleshooting/eventbrite-privacy-policy?lg=en_GB, as well as to Eventbrite's Data Processing Addendum available at https://www.eventbrite.com/support/articles/en_US/Troubleshooting/data-processing-addendum-for-organizers.

In case data (e.g. recordings, etc.) will be stored via any of the used conference tools and/or social media channels (tbd), the required information will be updated in this section of the Participant Information Sheet. **This Participant Information Sheet will be updated before the start of the conference and the final version will be available on the event page. All persons registered prior to the publication of the final version will receive the final version of this Participant Information Sheet before the start of the event via email. Any changes of this document will not affect the use of data shared at the time of registration.**

WU will store your data in state-of-the-art secured computers on secured server-based storage drives, protected by most recent and regularly updated anti-virus software. Data will not be retained on stand-alone notebook computers.

Who will have access to my personal data and the video and audio tape recorded during the workshop?

The contact information (full name, email, organization, stakeholder group) collected during the registration will not be publicly available, will not be shared with third parties (except members of the consortium) without your prior consent and is not attributed to any commercial use.

Any video and audio tapes taken during the event will be used for research and outreach purposes and may be made publicly available fully or in part via the project's newsletter, website and social media channels. Further details regarding the used conference tools, the type of recordings and livestreams will be disclosed in due time and updated in this Participant Information Sheet. **This Participant Information Sheet will be updated before the start of the conference and the final version will be available on the event page. All persons registered prior to the publication of the final version will receive the final version of this Participant Information Sheet before the start of the event via email. Any changes of this document will not affect the use of data shared at the time of registration.**

When conducting research studies, it will not be revealed who has taken part in the event. If necessary or upon request by data subjects, different names may be used in other forms of publications such as reports so that readers will not be able to identify individual participants of the event.

How long will my data be stored?

Your personal contact data (full name, email, organization, stakeholder group) will be stored until five years after the end of the project in order to keep you updated on this and future events and will then be deleted.

What is the legal basis for the data processing?

Your contact information (full name, email, organization) will be processed on the basis of your explicit consent (see Art.6 (1) a GDPR) and due to the necessity to process this information for the performance of the event at your request via your registration (on the basis of Art 6 (1) b GDPR).

In addition, audio and video recordings of the event will be processed on the basis of public interest (see Art 6 (1) e GDPR) and the legitimate interests pursued by the controller (i.e. research and outreach purposes), except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child (see Art 6 (1) f GDPR).

As regards scientific research, the data collected may be further used in accordance with Article 5 (1) d GDPR and Article 89 GDPR.

Which rights do I have as data subject?

You have the right to withdraw your consent at any time. A withdrawal of consent does not affect the lawfulness of processing based on GDPR Art. 6 (1) b, e, f; see the question above). It also does not affect the lawfulness of processing based on the consent before its withdrawal.

At any time, you have the right to information about, access to and rectification of your personal data, restriction of data processing or erasure of personal data unless there is a lawful basis (see above), the right to data portability, the right to object, and the right to lodge a complaint with a supervisory authority pursuant to the applicable statutory regulations (notably Art 15 - 22 GDPR).

Do I have to take part? Can I withdraw my participation?

It is your decision to decide whether you want to take part or not. If you agree to take part, you have the right to change your mind/pull out at any time and you do not have to explain why.

What are the possible risks in taking part?

There are no anticipated risks.

What do I need to do if I decide to take part in this RE-SOURCING event?

You are asked to read this information sheet and decide if – given this information – you would like to participate. If you decide to participate, please complete the online registration. **This Participant Information Sheet will be updated before the start of the conference and the final version will be available on the event page. All persons registered prior to the publication of the final version will receive the final version of this Participant Information Sheet before the start of the event via email. Any changes of this document will not affect the use of data shared at the time of registration.**

Who do I need to contact if I want to know more about this RE-SOURCING event or if I wish to participate?

If you have any questions about the event, please contact info@re-sourcing.eu.

If you have any questions about data protection related to the event, please contact info@re-sourcing.eu or the data controller.

<u>Data controller</u> Vienna University of Economics and Business Institute for Managing Sustainability Welthandelsplatz 1, Building D1 A-1020 Vienna Austria Contact persons: andreas.endl@wu.ac.at alexander.graf@wu.ac.at	<u>Responsible DPO:</u> Vienna University of Economics and Business Data protection officer Welthandelsplatz 1, Gebäude AD 1020 Vienna, Austria datenschutzbeauftragter@wu.ac.at
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